

FORT LA BOSSE SCHOOL DIVISION

TITLE - **RECOGNITION OF CONVALESCENCE
OR BEREAVEMENT***

POLICY - **AEBA***

Cross Reference -

Resolution # - 244/16

Legal Reference -

Last Reviewed - 24/10/16

The Board of Trustees will, on behalf of Fort La Bosse School Division, send “get well wishes” in the form of a card or other suitable recognition to any trustee or employee who is hospitalized for a period of longer than one day.

Furthermore, it is the policy of Fort La Bosse School Division to send, in the Board's name, a floral tribute or financial contribution in memory of the deceased to charitable or research associations upon the death of the following:

- A trustee of the Board;
- An employee of the Board;
- A spouse, brother or sister, child or parent (not in-laws) of an employee or trustee;
- A pupil enrolled in Fort La Bosse School Division or for whom the Board pays fees; and
- Any others at the discretion of the Senior Administration.

School and Department administrators will be responsible for the initiation of the appropriate recognition implied under this policy by promptly notifying Division Office personnel of the hospitalization or bereavement affecting any employee under their care and direction.

The value of these acknowledgments will be subject to periodic review.

This policy will be at the direction of the Senior Administration.

