

FORT LA BOSSE SCHOOL DIVISION

TITLE - **LINE AND STAFF RELATIONS**

POLICY - **CCB**

Cross Reference - **CCA/GBK**

Resolution # - 98/17

Legal Reference -

Last Reviewed - 08/05/17

All personnel employed by the Board will be responsible to the Board through the Superintendent, as shown in the Division organization chart.

All personnel will refer matters requiring administrative action to the administrative officer immediately in charge of the area. When necessary, Administrative Officers will refer such matters to the next higher authority.

All personnel will have the right to appeal any decision made by an Administrative Officer.

All personnel will have the right to appeal through a procedure established as follows:

1. Discuss the matter with their immediate supervisor;
2. Discuss the matter with the Superintendent; and
3. Finally, appeal to the Board

All administrative personnel will inform the person they are immediately responsible to of all their activities by whatever means the person in charge deems appropriate.

Notwithstanding the above items, some employees may also have additional appeal procedures open to them through their Collective Agreements.

