

FORT LA BOSSE SCHOOL DIVISION

TITLE - **FIRE DRILLS***

POLICY - **EBCB-R**

Resolution # - 27/18

Cross Reference - **EBCA**

Legal Reference - M.R. 468/88, sections 36(1); 36(2); 36(3) Last Reviewed - 12/02/18

Fire drills will include all students, staff, Division employees and any other occupants in the building at the time of the emergency evacuation exercise.

The preferred evacuation route will be posted in a conspicuous place in each room of all schools and Division work locations. In addition, in all schools, at the commencement of each school year, procedures will be discussed with the staff. The school staff will in turn familiarize the students with the proper procedures and routes.

During evacuations designated staff will take out class registers and/or other daily attendance records so that a complete accounting for all students, staff, and visitors known to be in the building at the time of the evacuation can be determined.

Fire drills will be held at least 10 times in all schools in each school year and, where practical in the opinion of the Principal, at least once in each month. If monthly fire drills are deemed impractical, at least five of the ten fire drills must be held in the first half of the school year.

In all schools this procedure and other safety drills will be conducted as determined necessary by the Principal after consideration of the factors listed in the school's Emergency Response Plan and Division/provincial expectations and requirements.

In all Division facilities fire drills will be held at the discretion of the Senior Administrative Officer for that site, but no less than once per school year.

