

# FORT LA BOSSE SCHOOL DIVISION

TITLE - **STUDENT TRANSPORTATION IN PRIVATE VEHICLES**

POLICY - **EEAG-R**

Resolution # - 37/18

Cross Reference -

Legal Reference -

Last Reviewed - 26/02/18

The transportation of students in private vehicles will be governed by the following regulations.

1. All trips will originate and terminate at the school unless otherwise specified by the school and approved by the parent. Special pre-arranged pick-up/drop-off sites must be en route and a responsible adult must be present before a student is left at such a location.
2. Students who "show up" at an event, except as approved by the school and parents and as arranged in advance, and have not travelled either with the team or group or in a pre-arranged Division registered vehicle will not be allowed to participate with that team/group. Such students are responsible for their attendance and actions, however, for students under 18 years of age, parents will be contacted and arrangements made for the student to return home.
3. Unruly students who are travelling with a team or group will be sent home with a responsible adult driver approved by the Division.
4. Students who refuse to return with the team will not be abandoned. Attempts will be made to have them reconsider their choice. If this fails, their parents will be contacted and requested to pick them up. Either a responsible adult, or, if necessary, the entire group will wait for the parent to arrive.
5. Parents of team members, and students themselves, are encouraged to support the team by sharing as equitably as possible in transportation arrangements. A team manager system that involves parents and students in co-ordinating transport for the team is encouraged.
6. Drivers approved to drive students for extra curricular activities or events in private vehicles will be mature adults with a valid driver's license. Drivers will be asked to provide the school with a photocopy of their driver's license.
7. Vehicles used for such purposes will have Basic Autopac Insurance coverage.
8. School students will not be approved to drive other students for trips to extra-curricular activities or events.

9. A participation fee may be charged to help defray the costs incurred transporting students in private vehicles.
10. Vehicles travelling as a group should attempt to stay within sight of each other.
11. All private vehicles used to transport students must be listed on a bus requisition form and approved by the School Principal before they leave the local school.
12. A copy of all valid drivers' licences and the insurance status for all vehicles should be on file at the school office prior to any vehicle/driver transporting students for any purpose.
13. The Board and its employees will not be involved in the authorization of the movement of students to/from their place of residence to/from the local school. Any arrangements for transportation to events held at the local school or in the local school community, other than by regular school bus will be made by the parents and will be deemed to have parental approval.
14. Students with a valid driver's license and Basic Autopac Insurance Coverage who wish to drive their vehicle to a school-sponsored Co-operative Work Experience or High School Apprenticeship Option workstation must complete the following form ([EEAG-E](#)). The form, and a copy of the student's vehicle registration and drivers license, must be submitted to the Principal, or designate, for approval before the student will be authorized to drive to/from the workplace.

