

FORT LA BOSSE SCHOOL DIVISION

TITLE - **TEXTBOOK SELECTION AND ADOPTION**

POLICY - **IJJ**

Approval Date - 08/12/97

Cross Reference - **IMB**

Resolution # - 381/97

Implementation - 08/12/97

Legal Reference - M.R. 250/80 section 21

Last Reviewed - 09/04/12

No teacher will use, or permit to be used, as textbooks in a public school any book except such as is authorized by the Minister of Education.

With the authorization of the Principal, the teacher may change an authorized textbook for any other authorized textbook on the same subject.

The list of books and supplies prepared and issued from time to time by the Manitoba Text Book Bureau will be deemed to be an approved list. The Superintendent may make recommendations from this approved list.

The Board may decide to remove permanently any text considered in some way to be detrimental to student welfare.

Should there be a concern regarding a text in any program at any time, the concerned party will follow the procedure below:

1. Contact the school and arrange to meet with the teacher of the course in question. The Principal may also be involved in the meeting.
2. Complete, in duplicate, a "Request for Reconsideration of a Book" form to be taken to the meeting-one copy for the school and one for the Division records.
3. Meet with the teacher or teacher(s) and Principal to discuss the concerns.
4. Should the meeting fail to satisfy the individual's expressed concern, an alternative text may be selected from the approved list. (The student(s) of the concerned family(s) will do the assignments using the second text as a reference.)
5. If questions still remain, the Division Office may be contacted and arrangements made for a hearing with the Board of Trustees. (This step should be taken only after numbers 1, 2, 3, and 4 have failed to resolve the difficulty.)
6. Should a Board member be called by a parent complaining about a text(s), the Board member will remind the caller of the Division's policy, and, if appropriate, arrange a meeting with the teacher(s) and Principal. The Trustee will also attend the meeting, if desired by the caller.

