

FORT LA BOSSE SCHOOL DIVISION

TITLE - **SHOP FEES FOR POWER MECHANICS***

POLICY - **IMIA-R***

Approval Date - 13/06/11

Cross Reference - **DIFF**

Resolution # - 191/11

Implementation - 13/06/11

Legal Reference -

Last Reviewed - 09/04/12

1. Any auto vehicle owner may arrange to have his vehicle serviced or repaired in the shop. Vehicles owned by students in the program will be given preference.
2. When parts and/or shop supplies are required for the repair and/or servicing of a vehicle, the customer will be charged the power mechanics shop cost plus 10% and all applicable taxes. Customers, including students, may supply their own parts and/or shop supplies.
3. A service charge of \$20 per hour at Mitchell 1's flat labour rate will be assessed for each vehicle taken into the power mechanics shop. Students enrolled in this program will not be assessed this service charge. Any Manitoba Public Insurance certificate of inspections will be charged no more than the provincial maximum (currently \$55). Students and staff will pay \$25 and all others will be charged \$55.
4. Virden Collegiate will have a business number through which Provincial Sales Tax and Federal Goods and Services Tax will be handled. All work orders will include PST and GST. Virden Collegiate will remit these taxes.
5. Only the instructor and students enrolled in the power mechanics program will be permitted to work on vehicles in the power mechanics shop, unless prior permission has been requested.
6. All work will be done by students in training under the supervision of a certified instructor. The school and the Fort La Bosse School Division will not be responsible for damage, or poor workmanship on the project, although every effort will be made to complete the project in a satisfactory manner.
7. Neither the school nor the Division will assume any responsibility whatever for vehicles, appliances, or other equipment left for repairs or for articles left in vehicles or equipment.
8. Vehicles driven by students/instructor(s) will be at the owner's risk.
9. No rush or time limit projects will be accepted.
10. Instructor(s) will prepare "Work Orders" before accepting work of any description to be done in the school. All estimates will be for material and flat shop rate only.
11. A cash deposit to cover the cost of parts may be required from the customer before projects are begun. Interim payments may be required at the end of each month to pay for parts purchased.
12. The owner must pay for the total charges on the work order before the vehicle can be removed from the premises.
13. Any vehicles used for demo purposes, that require consumable replacement parts due to the nature of the demo, will be exempt from any charges.
14. Profits from the shop will be spent on consumables, replacement parts for demonstration projects, needy student safety equipment and to replace parts that students accidentally ruin on work orders.

