

POSITION DESCRIPTION

POSITION TITLE: Student Support Worker

REPORTS TO: Coordinator of Student Services

PURPOSE OF POSITION

As a member of the Student Services team support students, their families, and schools staff to enable students and families to access available opportunities and resources and to fully develop each student's individual potential. The Student Support Worker brings to the educational process, an understanding of the psychosocial development of children and the influences of family, community, and cultural differences as they interact with the educational environment.

- ❖ Program Responsibilities
- ❖ Promote effective interpersonal skill development
- ❖ Assist with/facilitate specialized programs for general population eg. Social skills training
- ❖ Provide individual and group counseling
- ❖ Serve on multidisciplinary teams that may include parents, teacher, resource teacher, school administrator(s), clinical staff, and community agencies.
- ❖ Assist in developing Behaviour Intervention Plans
- ❖ Be an active member of division teams: MAPP, Trauma Response, Threat Assessment
- ❖ Develop and implement training or information programs designed to enhance skills of children and appropriate to the skill level of professional staff, caregivers, or family members

- ❖ Managing and Coordinating Service Delivery
- ❖ Document the services provided to each student in a manner consistent with the policy requirements of the Division, in keeping with MECY Guidelines, Personal Health Information Act and Freedom of Information and Protection of Privacy Act
- ❖ Use appropriate diagnostic tools and plan intervention programs
- ❖ Manage time, facilities, and resources to facilitate service delivery
- ❖ Assist in the referral of students to and serve as liaison with such external agencies as Family Services, Child & Family Services, Justice, Health Services as appropriate

- ❖ Professional Responsibilities
- ❖ Participate in professional growth activities specific to area of personal/program need or interest
- ❖ Maintain clinical licensure in good standing
- ❖ Participate in FLBSD Supervision for Growth model of staff supervision