

FORT LA BOSSE SCHOOL DIVISION

TITLE - **REGULAR BOARD MEETINGS**

POLICY - **BEA**

Cross Reference -

Resolution # - 60/20

Legal Reference - P.S.A. 30 (3)

Last Reviewed -27/04/2020

The Board will meet regularly on the second and fourth Mondays of each month, except for the months of August and December, where the Board may meet only once during those months, and the month of July, when there will be no regularly scheduled meeting. The Board will meet in the Boardroom of the Division Office in the Town of Virden, or at such other time and place as will be fixed by resolution of the Board. The usual start time for Board meetings will be at 8:00 p.m.

If such day or any regular meeting day will be a legal holiday, the said meeting will be held upon the next following day, which is not a legal holiday, at the same time and place.

The Chairman of the Board may, upon two days written notice given through the Secretary-Treasurer's office, postpone any regular meeting of the Board to a day to be named in such notice, and such postponed meeting will be held at the time and place provided in this section.

The School Board will hold its meetings openly, and no person will be excluded or removed from any meeting except for improper conduct.

Further information regarding the conduct of School Board meetings may be found in the procedural by-law. This Board document may be viewed at the Division Office.

From time to time, distance, other commitments or other circumstances may be an obstacle to a Trustee being physically present at a Board meeting. To accommodate full participation of Board members in the business of the Board, the Board approves the use of electronic means to conduct a Board meeting.

The electronic means used must:

- * be provided by the Division;
- * permit each Trustee to hear and be heard by all participants at the meeting;
- * be provided in such a way that the Procedural By-law of the Board is maintained and;
- * include the Trustee utilizing the electronic means to participate in in-camera sessions.

Electronic participation can include, but is not limited to participation by conference call and/or interactive computer technology such as Zoom.

A trustee who wants to participate in a Board meeting electronically must contact the Secretary-Treasurer a minimum of three hours in advance of the meeting.

When an electronic means of participation is used, the Trustee participating by electronic means will be deemed to be present at the meeting.

In the event that a Trustee participates in a Board meeting by electronic means, at a minimum, the following individuals will be physically present at the meeting room of the Board:

- * the Chair of the Board or his/her designate;
- * at least one other Trustee of the Board;
- * the Superintendent of the School Division or his/her designate;
- * the Secretary-Treasurer of the Division or his/her designate.

A trustee may only participate in a meeting electronically a maximum of three times per year, unless approved otherwise by Board resolution by at least two-thirds of Board members.

