



FORT LA BOSSE SCHOOL DIVISION
Preparing Students for the Future

523 Ninth Avenue South, P.O. Box 1420, Virden, MB R0M 2C0 Telephone (204) 748-2692 Fax (204) 748-2436

SUBSTITUTE EDUCATIONAL ASSISTANTS APPLICATION

Date of Application: _____

Name: _____

Home Phone: _____ Cell Phone: _____

E-mail Address(optional): _____

Have you worked for Fort La Bosse School Division previously? ___ Yes ___ No

Indicate the schools that you are available for substitute assignment:

- ___ Elkhorn School ___ Boundary Lane Colony School ___ Kola School
___ Oak Lake Community School ___ Reston School ___ Virden Collegiate
___ Goulter School ___ Virden Junior High School ___ Mary Montgomery School
___ Plainview Colony School

Please indicate the grade level you would prefer:

- ___ Early Years (K-4)
___ Middle Years (5-8)
___ Senior Years (9-12)

Please ensure that you have included the following in order to complete your application:

- [] Current resume
[] Void cheque (for direct deposit) *
[] Current Criminal Record Check (dated within the last 6 months) *
[] Current Child Abuse Registry Check (dated within the last 6 months) *
[] TD1 Federal & Provincial*

* Forms are available at the Division Office OR on our website under Employment

The applicant is responsible for all fees associated with the completion of these checks.

This personal information is being collected under the authority of Fort La Bosse School Division and will be used for the purpose of identifying potential educational assistants for term, permanent or substitute positions.

It is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Secretary-Treasurer, Box 1420, Virden, Manitoba ROM 2C0.