

# MEMO

August 2022

TO: School Administrators  
Fort La Bosse School Division

FROM: R. Barry Pitz  
Superintendent of Schools

SUBJECT: Multi-Grade/Video Conference Classroom Allowance

Please find attached a multi-grade/video conference classroom allowance form that should be filled out for any teachers that you may have on staff who would qualify for the multi-grade allowance and/or the video conference classroom allowance.

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Our payroll department is requesting that the forms be returned by **Friday, September 9, 2022.**

Thank you for your assistance.

## SAMPLE

<b><u>MULTI-GRADE /VIDEO CONFERENCE CLASSROOM</u></b> <b><u>ALLOWANCE CALCULATION</u></b>
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SCHOOL: \_\_\_\_\_ "The Best Darn School in Fort La Bosse" \_\_\_\_\_

TEACHER NAME: \_\_\_\_\_ Mr./Ms. "Keener" \_\_\_\_\_

(3 different examples)

SHOW CALCULATION:

a) Grade 4/5 Split class:  $1 \times 427.82 = \$427.82$  Per Annum

b) Grade 4/5/6 Phys. Ed. = One Program – No Allowance

c) 4 VC courses:

$4 \times 427.82 = \$1711.28 = 1286.55$  max Per Annum

September 2022 rates are \$427.82 and \$1,286.55 respectively. Teachers teaching in video conference classrooms shall be paid an additional \$427.82 per annum for each grade or classroom over one to an annual maximum of \$1,286.55. (Refer to Article 6 of Collective Agreement)

The article shall not apply to special education teachers, itinerant music teachers or to situations where the same material is being taught to a single group of students at different grade levels.

\_\_\_\_\_  
Secretary-Treasurer

\_\_\_\_\_  
Superintendent

08/21

EMPLOYEE NO. \_\_\_\_\_

**MULTI-GRADE/VIDEO CONFERENCE CLASSROOM**  
**ALLOWANCE CALCULATION**

SCHOOL: \_\_\_\_\_

TEACHER NAME: \_\_\_\_\_

**September 2022 these rates shall be \$427.82 and \$1,286.55 respectively.  
(Refer to Article 6 of Collective Agreement)**

SHOW CALCULATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL MUTLI GRADE ALLOWANCE: \_\_\_\_\_  
Per Annum

**I verify that these calculations are accurate.**

\_\_\_\_\_  
**Teacher's Signature**

\_\_\_\_\_  
**School Administrator's Signature**

\_\_\_\_\_  
Secretary-Treasurer

\_\_\_\_\_  
Superintendent

08/22

EMPLOYEE NO. \_\_\_\_\_